

## PRIVATE TUTORING OF DIVISION STUDENTS

The Division recognizes that from time to time parents of students in the Division may request tutoring services from individuals employed by the Division. “Tutoring” is defined as the act of providing private instruction to a student for a fee. Staff agreeing to provide such services are advised of the following:

- Private tutoring of students by employees of the Division must be conducted during non-school hours, off Division property and without the use of Division equipment or supplies.
- No employee shall arrange to provide private tutorial services during regular school hours, parent-teacher interviews or other school activities.
- Agreements to provide private tutoring services must be arranged and financed by the parents/guardians who shall bear full responsibility for the terms and conditions of the arrangement.
- Any tutorial services provided by a current employee of the Division is not deemed to be a Divisional service and any agreement to provide such service is outside the scope of the individual’s employment by the Division. The Division expressly disclaims responsibility and/or liability for the nature and quality of the services rendered and for the actions and conduct of the tutor whenever engaged in the provision of privately-arranged tutorial services.

*Accomplish Anything*

Adopted 12/539/05	Reviewed	Revised	Page 1 of 1
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