

INSTRUCTIONAL MEDIA PROTOCOL

In this protocol, media includes text, pictures and audio found in such things as desk-top publishing, electronic portfolios, website construction, movie, video movie, and slide show creations.

The use of media or Information Communication Technology (ICT) is one of Manitoba Education, Citizenship and Youth's Foundation Skills and is infused throughout most subjects and grade levels in accordance with current provincial guidelines. Students will be involved with media in the Pembina Trails School Division in all their classes from Kindergarten to Grade 12.

The purpose of the Instructional Media Protocol is to encourage and support the teaching and learning opportunities available to staff and students, while at the same time respecting legal and moral issues associated with the use of media. This Protocol aims to promote the widest use of media in the safest manner.

In situations where divisional staff has control, reasonable measures will be taken to obtain parent or guardian consent for use of student images and to ensure that the taking of those images is appropriate. It is the responsibility of teaching staff to use prudent judgment to protect students as much as is reasonably possible from the inappropriate taking of photographs and videos. Students will be instructed that all photos and videos of others shall be respectful of the person(s) involved.

Schools will take the necessary steps to ensure that all staff, students, and parents are provided with information regarding the Instructional Media Protocol and its appropriate use and implementation.

Accomplish Anything

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